



WEST LAFAYETTE HISTORIC PRESERVATION COMMISSION

222 N. Chauncey Avenue, Room 102 • West Lafayette, IN 47906 • 765-775-5160

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

OFFICE USE ONLY*****DO NOT COMPLETE ANY ENTRIES CONTAINED IN THIS BOX*****OFFICE USE ONLY

Date Received: _____ Date Approved COA Expires: _____

LOCAL HISTORIC DISTRICT PROJECT _____

☐ Approved ☐ Approved with Amendments ☐ Denied ☐ Tabled ☐ Withdrawn by Owner

Approved by: _____ Date: _____

ADDRESS OF PROJECT: 300 Park LN

Brief description of proposed work: (Please PRINT CLEARLY or TYPE)

If necessary for description please attach additional sheet.

Window replacement & addition

What are the approximate start and finish dates of the proposed work?

Start Oct 15, 2016 Completion March 1, 2017

Present use of property: Single family residential

Proposed use of property: same

APPLICANT (Please PRINT CLEARLY or TYPE)

Name: Commercial Brokers Inc.

Mailing Address: 1058 Sagamore Pkwy W Lafayette IN

Phone: 765 426 8898

E-Mail: cbrubin@commercialbrokersinc.com

APPLICANT relationship to Owner ☒ Contractor ☐ Architect ☐ Realtor ☐ Agent ☐ Other
owner

CONTRACTOR (Please PRINT CLEARLY or TYPE)

Name: Berry Rubin

Mailing Address: 1058 Sagamore Pkwy W Lafayette IN

Phone: 765 426 8898

E-Mail: cbrubin@commercialbrokersinc.com

CONTACT PERSON: Berry Rubin Phone: 765 426 8898

E-Mail: cbrubin@commercialbrokersinc.com

ESTIMATED COST OF PROJECT: 150,000

Please note: If the COA is approved, any changes or amendments to the approved COA will require additional review by city staff or the historic Preservation Commission. An approved COA is valid for 12 months from the date of approval of the COA. After 12 months COA application must be resubmitted and reapproved by the HPC or Staff to continue the project.

REQUIRED SIGNATURE: The undersigned certifies that the statements set forth in this application including all drawings and specifications submitted herewith are true and correct, and agrees that the proposed improvements described in this application will be constructed in all respects in accordance with the approved COA as specified in the application, drawings and specifications submitted herewith. The undersigned further agrees to abide by any amendments approved to be part of this project by the West Lafayette Historic Preservation Commission or Staff.

Applicant (Print clearly or type): Commercial Brokers Inc

Signature of Applicant: by: [Signature], president Date: 9/29/16

Owner (Print clearly or type): Commercial Brokers Inc

Signature of Owner (if different): _____ Date: _____

APPLICATIONS AND DOCUMENTATION:

Applicant must **provide 13 copies of the completed and signed COA Applications and all documentation** noted to be submitted with COA Application including: Materials to be used, detailed written description of the project with dimensions, drawings to scale, construction methods, finishes, manufacturing brochures and specifications as well as clearly labeled photographs of the building and affected areas. Plus any additional documentations as requested by Staff or the COA Committee. Electronic versions may be submitted if available in addition to the 13 copies noted above. The copies will be supplied to each Commissioner and the City Staff for the West Lafayette Historic Preservation meeting.

The Commission follows the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitation of Historic Buildings when reviewing applications. Applications should follow these standards and guidelines when applicable. The West Lafayette Resource Guide can be accessed online at www.westlafayette.in.gov.

Certain work in a Historic District may be approved by the Staff in lieu of being reviewed by the West Lafayette Historic Preservation Commission, but the applicant will still be required to submit this application for Staff review with all documentation as noted for the proposed project. **Staff is authorized to approve the following:** Signs that comply with the guidelines, Installation of storm windows, Installation of re-skinning canvas awnings and canopies of a simple design, Installation of historically appropriate hand rails, Temporary removal of historic building components for the purpose of repair, Replacement of roof sheathing when there are no structural changes, Removal of chimneys that are only visible from the rear of a structure, Installation of stained or leaded glass windows, Installation of appropriate historical shutters, Removal of a non-original addition or alteration to a structure, and Extension of an approved COA for up to one additional year if the project scope has not changed. If questionable, please contact Staff to determine whether your project must be reviewed by the West Lafayette Historic Preservation Commission.